

# EMCC UK COMBINED BOARD

## President – Role and Person Specification

### The Context

EMCC UK is a professional membership organisation which encourages excellence and progression for mentors, coaches, and supervisors. We are affiliated to EMCC Global and are the longest standing professional body in this field. Our aim is to define, create and promote best practice for all in mentoring, coaching and supervision. For professionals in the field, we provide a community which supports professional development and growth and a continuous conversation about how to keep improving. Our services to our membership focus on three key areas:

- **Developing and progressing**

To enable our members to recognise their ability and signal to others by benchmarking their capability against EMCC Standards and progressing through our professional development pathway to achieve accreditation of their practice.

We provide opportunities for our members to gain appropriate qualifications, continue their professional development and achieve certification through conferences, regional meetings and CPD events.

- **Support and learning**

For our members to meet and network with like-minded people who have a passion for coaching and mentoring at one of our Regional Network meetings which run across the UK. To learn with others at our events, conferences, through participating in our research or by accessing our resources and practical guides.

- **Recognition and belonging**

For our members to be part of our growing membership community of enthusiasts, practitioners, professionals, and master practitioners who are influencing and developing coaching and mentoring in the UK and globally. We provide opportunities for people to join our volunteer team to gain valuable insights and experience to benefit their coaching and mentoring, and their career.

### The Role

The commitment is for a three-year term, and the appointment is subject to election by our membership. A second term of three-years may be secured by a majority board vote and successful re-election.

#### 1. Role Purpose

The primary objective of the President role is to realise the EMCC UK vision and strategy. Also, to ensure that the resources and voluntary capability are in place to deliver the vision

and strategy. The President will ensure the organisation delivers on its membership promises, meets agreed EMCC Global standards, is responsive to market needs and is responsible with the administration of membership funds.

The President role is to provide influential and effective leadership to:

- Provide strategic direction to EMCC UK
- Direct and inspire EMCC UK and especially the Executive and Governors
- Represent EMCC UK externally (nationally and internationally)
- Collaborate with EMCC Global Council (international) and externally to progress and bring benefit to EMCC UK and its members
- Ensure governance to our defined Articles of Association
- Maintain the EMCC ethos as described in the values.

EMCC UK is registered as a Company Limited by Guarantee at Companies House in England; consequently, the role holder is required to become a registered Director of EMCC UK on appointment.

## **2. Key Responsibilities**

### **2.1 Strategic Leadership and Goal Delivery**

Lead the design and implementation of the organisational strategy and support the Governors and Executive Board in its delivery across EMCC UK.

### **2.2 External Relations: reaching out on behalf of Mentoring and Coaching**

- Take the lead on growth, as defined by the strategy
- Represent EMCC UK at the EMCC Global Council
- Promote dialogue with other networks, to ensure and enable co-operation between professional bodies and related stakeholders
- Take the lead on raising the profile of EMCC UK
- Ensure that EMCC UK is involved and acknowledged as contributing to social responsibility through the EMCC UK Voluntary activities
- Represent EMCC UK in professional arenas

### **2.3 Internal Relations: actively engaging members**

- Chair the EMCC UK Board and other statutory EMCC meetings
- Communicate regularly with EMCC UK Board, EMCC Country Presidents and all EMCC UK stakeholders (internal and external)
- Contribute to EMCC UK publications and resources for members
- Provide leadership of the EMCC UK Governors, Board and Executive
- Hold the Directors accountable for their roles and purpose – through setting the example and supporting individuals
- Ensure that succession planning for the board is a priority
- Take the lead on the EMCC UK volunteer strategy including member benefits and DEI.

## **The Person**

### **3. Skills, Behaviours and Capabilities**

#### **3.1. The following are essential to the role:**

- Board or director level experience, preferably in the not-for-profit or membership sector
- Experienced and practising coach/mentor/supervisor who can effectively represent our profession, preferably EMCC Accredited
- Strategic thinking, influencing and leadership skills
- Facilitating, networking, diplomacy and negotiating skills
- Skilled communicator with very good spoken and written English (English is the working language of EMCC Global)
- Relational skills - a team player who enables others. builds collaborative working and inspires others
- Enabler – able to deliver priorities and drive the board to achieve objectives
- Able to recruit, motivate and lead a team of UK-wide volunteers
- Tenacious – maintains a clear focus on EMCC UK deliverables
- Resilient and organised - able to juggle multiple demands on their time.

### **3.2 Knowledge & Other Requirements**

- a) Either a current EMCC UK member with at least three years of continuous membership, or at the discretion of the Governing Members with substantial experience of running a UK coaching and mentoring membership organisation
- b) Understanding and commitment to EMCC UK – its vision, purpose, and strategy
- c) Appreciation of a volunteer model, culture and way of working
- d) Is eligible to be registered as a Director of EMCC UK with Companies House.

## **Requirements and Resources**

### **4. Requirements**

- The EMCC UK President is a voluntary post. It is an elected role and therefore responsible to the EMCC UK membership. As head of a national body within a federal organisation, the UK President is also responsible to the EMCC Global Council.
- The role is home based and will involve travel within the UK and, occasionally internationally. It is anticipated that it will require 1 day per week with the occasional need for 2 days per week to attend conferences or events.

### **Resources & Contacts**

- The EMCC UK President has access to administrative support through EMCC UK Operation Services, which provides secretariat support for the President, Governors, and Board.
- Key contacts are: EMCC UK Board and membership, EMCC Council, EMCC Country Presidents, EMCC Ambassadors, EMCC Global Executive Board, EMCC Global President and Chair, external stakeholders e.g., ICF UK, BPS etc.

## **EMCC UK Strategy 2024-2026**

This is currently under review and will be shared with interested parties. It is expected that it will be finalised in December 2023 for launch in 2024.